

Appendix 2 - Quarter 1 Budget Report

Chief Executive

	Full Year Budget	Budget	Actual	Savings / (Deficit)
	£	£	£	£
Employees	246,000	61,442	60,704	738
Premises	0	0	0	0
Transport	2,918	732	584	148
Supplies & Services	7,432	1,365	1,365	0
Payments to Third Parties	0	0	0	0
Income	0	0	0	0
TOTAL	256,350	63,539	62,653	886

Community Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)
	£	£	£	£
Employees	1,097,558	259,764	263,324	(3,560)
Premises	2,500	627	148	479
Transport	32,317	8,084	5,899	2,185
Supplies & Services	108,998	10,497	13,311	(2,814)
Payments to Third Parties	4,558,341	1,396,214	1,402,905	(6,691)
Income	(2,066,806)	(1,121,001)	(1,191,290)	70,289
TOTAL	3,732,908	554,185	494,298	59,887

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1) The new Garden Waste service has brought in income above target. As all renewals are now for the 1st April the income target has been achieved for the whole financial year. Other income areas such as licencing and bulky waste are also performing adequately against income budgets

Corporate Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)
	£	£	£	£
Employees	1,762,933	439,931	437,299	2,632
Premises	0	0	0	0
Transport	16,423	4,208	2,845	1,363
Supplies & Services	506,574	144,241	136,258	7,983
Payments to Third Parties	127,934	27,780	21,001	6,779
Transfer Payments - Benefits Service	20,276,485	0	58,754	(58,754)
Income	(20,726,872)	(119,139)	(154,977)	35,838
TOTAL	1,963,477	497,021	501,180	(4,159)

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2) As a result of a higher level of overpayments being identified due to both claimant error and the receipt of better and more timely data through RTI (Real Time Information) referrals, benefit subsidy is below budget. This will be monitored during the coming months to see if this is a trend. Team resources have been realigned with specific officer resource allocated to the recovery of overpaid Housing Benefit. Whilst we can't always avoid the overpayment from occurring we are focussing efforts to make sure we recover the overpayment from the recipient

3) Additional grants have been provided to the benefits team to help cover the cost of developments and changes in the service, particularly the implementation of Universal Credit

Democratic Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)
	£	£	£	£
Employees	254,331	63,137	41,951	21,186
Premises	0	0	0	0
Transport	16,730	4,187	2,610	1,577
Supplies & Services	433,968	110,983	110,341	642
Payments to Third Parties	36,700	7,017	8,808	(1,791)
Income	(500)	(126)	(136)	10
TOTAL	741,229	185,198	163,574	21,624

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4) A vacant post is held within the democratic services team to offset the costs of any elections, which generate a peak of additional work. Currently there has been no significant elections relating to the 2018/19 financial year and so an underspend is being reported.

Deputy Chief Executive

	Full Year Budget	Budget	Actual	Savings / (Deficit)
	£	£	£	£
Employees	112,154	28,059	27,638	421
Premises	0	0	0	0
Transport	3,460	868	400	468
Supplies & Services	4,450	320	37	283
Income	0	0	0	0
TOTAL	120,064	29,247	28,075	1,172

Development Services

	Full Year Budget	Budget	Actual	Savings / (Deficit)	
	£	£	£	£	
Employees	1,860,039	465,155	444,934	20,221	5
Premises	43,281	8,050	8,623	(573)	
Transport	57,248	14,330	9,153	5,177	
Supplies & Services	262,513	81,831	79,309	2,522	
Payments to Third Parties	204,235	27,685	24,877	2,808	
Income	(1,680,202)	(394,500)	(307,408)	(87,092)	6
TOTAL	747,114	202,551	259,488	(56,937)	

5) Development services continue to have a range of vacant posts in the team which are being recruit to, the period of recruitment resulting in a saving on staff budgets

6) Development services are behind the income budget target for Q1, which continues a trend from the previous year where planning income is below that experienced in prior years. The head of service expects that they will catch up on income to shorten the gap during the year, with evidence that pre-application income is slightly up on target in Q1 .

Finance and Asset

	Full Year Budget	Budget	Actual	Savings / (Deficit)	
	£	£	£	£	
Employees	2,591,457	638,438	622,801	15,637	7
Premises	564,516	263,333	263,402	(69)	
Transport	14,974	3,764	2,157	1,607	
Supplies & Services	455,749	58,649	64,355	(5,706)	
Payments to Third Parties	270,900	49,664	51,828	(2,164)	
Income	(1,271,630)	(486,420)	(499,546)	13,126	8
TOTAL	2,625,966	527,428	504,998	22,430	

7) The property team has had vacant posts and maternity leave during Q1 of the financial year resulting in a saving against budget

8) Income levels from both general car parking income and parking permits is higher than budgeted at the end of Q1.

One Legal

	Full Year Budget	Budget	Actual	Savings / (Deficit)	
	£	£	£	£	
Employees	1,394,939	326,766	307,711	19,055	9
Premises	0	0	0	0	
Transport	21,707	4,785	2,476	2,309	
Supplies & Services	133,762	52,930	48,084	4,846	
Payments to Third Parties	160,460	2,615	745	1,870	
Income	(1,336,088)	(53,350)	(41,120)	(12,230)	10
TOTAL	374,780	333,746	317,896	15,850	

9) Vacant posts within the one-legal team are contributing to a Q1 underspend against budget projections.

10) Third party income levels have not been achieved in the first quarter